

# Askham Bryan Parish Council

Parish Council Meeting to be held on Thursday 17 August 2023 at 7:30pm in the in the Village Hall

## AGENDA

1. To receive and approve where requested apologies for absence.
2. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.
3. Public Participation.
4. To **approve & sign the minutes** of the extraordinary meeting of the Parish Council held on 6<sup>th</sup> June 2023 and the meeting of the Parish Council held on 20<sup>th</sup> July 2023.
5. **Planning Matters**
  - Planning Applications Received**
    - 23/01332/TCA - Cherry Tree House, 68 Main Street - Fell 1 no. Plum tree in rear garden - Tree in Conservation Area.
  - Planning Decision Notices Received**
    - 22/02387/FUL - Tuevais, 101 Main Street - Erection of two storey 4no. bedroom dwelling following demolition of existing dwelling. Revised design, alterations to roof pitch, porch to front and window layout. Approved (with conditions).
    - 23/01053/TCA - Manor House, 70 Main Street - Fell 1no. Macrocarpa tree (Monterey Cypress) in a Conservation Area. No objection.
    - 23/01128/TCA - Orchard House, 56 Main Street – Crown reduction of 4 no. trees in a Conservation Area. No objection.
    - 23/01073/TCA - Askham House, 129 Main Street - Remove 1 no. Spruce tree and reduce 8 no. Leylandii by 50%. No objection.
6. To receive the **North Yorkshire Police Crime Report**
7. Ward Councillor's Report
8. **Other Matters**
  - 8.1 To approve the addition of Steve Bassford to the Natural Environment Committee.
  - 8.2 Recreational Area – updates and to note progress in getting volunteers to cut the grass and carry out inspections and to consider whether to continue with the existing contractor. To note that the annual inspection has been booked. To note progress in getting the chicane access changed.
  - 8.3 Plans for an event at Christmas – updates.
  - 8.4 Insurance renewal – to note the decision of the Clerk to renew with Zurich.
9. To consider **financial issues** as below
  - 9.1 Report of invoices to be paid.
    - Clerk's Salary 01/07/2023 to 31/07/2023 plus deductions payable to HMRC taking into account the overall credit with HMRC
    - Creative Play - Bespoke three tower jigsaw system (£12,437), site security & welfare (£795) and independent post installation inspection (£471) less 2.9% discount (£403) = £13,300 + VAT.
    - McAfee Anti-Virus Protection – renewal date 31st August 2023 - £99.99
    - Microsoft Office 365 Annual Renewal - £59.99
    - Renewal of annual insurance – switched to Zurich - £464
    - Mole control - £90 plus £15 per mole
    - Bedding Plants – twelve trays of geraniums at £2.60 per tray (£31.20) and two and a half bags of compost at £6 a bag (£15). Total £46.20

**9.2** To note that the Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return for The Year Ended 31 March 2023 was published and that these documents were available for inspection from 16<sup>th</sup> June to 27<sup>th</sup> July 2023 in the notice boards and on the website.

**10.** To consider **Correspondence** received by the Clerk since the last meeting and agree further action where necessary (576-590) and to report on any posts made on Facebook.

**11.** To receive the Action Tracker

**12. Dates of 2023 meetings.**

21<sup>st</sup> September, 19<sup>th</sup> October and 16<sup>th</sup> November 2023. All to be held at the Village Hall at 7:30pm